

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

DEI maintains complete transparency in its financial, academic, administrative and auxiliary functions by clearly defining its vision, mission, objectives and procedures and disseminating them at all levels.

Proper procedures are strictly followed according to Govt. norms. The annual academic plan, is prepared in advance, communicated and displayed by the respective bodies. The details of various activities are regularly reported to concerned bodies and committees and records and minutes of the meetings maintained meticulously.

Transparency in Academic Functioning

DEI strictly adheres to the academic calendar that details the various activities in advance. Admission notifications are made through newspapers and on its website. Admission forms are processed online, with all the relevant details explained in the prospectus and also on the website.

The entire academic plan is clearly explained to all students in a compulsory orientation programme on admission, addressed by the Director, Deans and senior faculty.

The elaborate system of various committees and bodies coupled with a strong multiple-level feedback mechanism from all stakeholders, also ensures the dynamism required to keep pace with the changing educational environment.

The credits of each programme and outcomes are clearly specified.

The internal assessment, comprising various components, ensures that students receive their evaluated answer sheets and monitor their progress, performance and fairness in the evaluation. There is provision for re-evaluation, remedial examinations and grievance redressal system.

The fee is minimal, online and withdrawal and refund as per UGC norms.

DEI allows all applicants to appear for the admission process and selects candidates strictly on merit. It deals directly with students and even helps with filling up forms through help-desks.

Transparency in Administrative Functioning

Recruitments and Staff Promotions are also undertaken with utmost transparency. All posts are advertised online and list of candidates screened and called for interview are displayed on the DEI website. Employees can readily discuss and access their records in the various sections of the central administrative office. RTI applications are received and processed promptly. Notices

are promptly shared on emails, salary statements sent electronically. Govt. regulations and amendments are promptly placed before the concerned bodies, circulated, displayed on DEI website. Major issues are decided through consensus, for instance, the Institution of Eminence, Vision-2031 strategic Plan and white papers were finalized through involvement and feedback of all stakeholders.

Transparency in Financial Functioning

DEI strictly follows all the rules and regulations of the Government of India. It has adopted General Financial rules, 2017. All expenditure proposals undergo strict financial scrutiny at various levels including Finance Committee and Governing Body. All its purchases are made in a transparent manner strictly as per GFR. Its fee collections and staff and vendor payments are through online mode. Its Annual Budget and Annual Accounts are prepared as per MHRD norms and are placed before the Finance Committee and Governing Body. Propriety is ensured at all levels with regular audits by internal auditor, Chartered Accountant, State Government (Through Local Fund Audit) and Central Govt. (through CAG via AG, U.P.). No draft para has ever been issued against the Institute.

Mandatory Disclosures

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